

# **Bridgewater Academy Charter School Board Meeting Minutes**

**Date:** 12/12/2024

**Location:** Virtual & Bridgewater Academy

**Time:** Meeting convened at 5:30 pm

## **Attendees:**

- Sherry Pinto
- Angela Capone
- Brandy Johnson
- Ashleigh Wade
- Daryl Rupnik
- Roxanne Craft
- Tara McNeil
- Judy Edwards
- Marissa Levison
- Alex Martinez
- Leiselle Mayfield
- Emily Henchey
- Baylee Morris

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## **1. Call to Order**

The meeting was called to order at 5:32pm by Roxanne Craft.

Invocation led by Dr. Pinto, followed by the Pledge of Allegiance.

The Bridgewater Academy vision statement, "Educate, uplift, every student, every day" was read.

## **2. Public Comments:**

Moved to public comment at 5:33 by Roxanne Craft

Ms. Capone states no public comment.

Tara McNeil thanks the board for approving bonuses for staff.

Daryl Rupnik thanks the board as well.

## **3. Approval of Agenda**

Motion by Brandy Johnson, seconded by Ashleigh Wade, to approve the agenda as presented.

- **Vote:** Motion passed unanimously.

#### **4. Approval of Previous Meeting Minutes**

Motion by Judy Edwards, seconded by Brandy Johnson, to approve the agenda as presented.

Judy Edwards mentions she was not listed in October minutes; needs modified

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#### **5. Reports**

- **Financial Report:**
  - Working through financials, will have finalized by Christmas break
  - Mention of fundraising sheet, profit: \$1,289
  - Maintenance is only line item over
    - Common due to construction
    - Cleaning supplies increased due to illness
    - Reassess in January or February

Brandy Johnson commented that she does have line items in the budget she'd like to discuss in a future meeting after analyzing the budget in depth.

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#### **6. Public Comment Extended:**

Ms. Morris states no public comment.

Ms. Henchey states no public comment.

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#### **7. Principal's Report:**

- Enrollment: 140
  - New student starting this upcoming week.
- December Events:
  - Spirit Week
  - Family Luncheons Next Week
    - 53 people attending
  - Traditions Around the World, next week
- CSI Status:
  - Official recommendation has gone in to remove us off the CSI list

- We will lose the money in June when this happens
  - We will maintain the money for the remainder of the year
- Security Update:
  - Break-in before Thanksgiving
    - Broke into Mr. Franklin's office and stole tools
    - Stole money from cafeteria
    - They are on camera; sent to law enforcement & insurance
    - Because the value of the lost items is below our deductible (\$3,000) the insurance didn't cover it
    - Through the generous donations of staff and parents, Mr. Franklin was able to recover about 80% of the tools taken
  - The spray tool was stolen and has not been able to be replaced
  - Reviewing security. Security companies contacted for quotes.
    - Additional motion spotlight and exterior camera would be \$2,500
    - Considering Ring spotlight cam pros; \$200 a piece, 3 would be \$600, \$100 a year to maintain Ring account
    - Discussion regarding hiring professional security company bundle that might include panic buttons for classrooms as well
    - Discussing expense of having to redo all wiring if security company is changed
    - Discussion of alternative security measures
    - Golf course surrounding has been sold and will be replaced with housing
    - Discussion of how many cameras are needed and which direction to go
      - Dr. Pinto states 2 would be sufficient, 3 would be best
      - Dr. Pinto will search for cameras and send info to board.
  - Roxanne Craft makes a motion to move forward with purchase of battery-operated security cameras. Judy Edwards second.
    - Vote: Passed unanimously.
- E-Rate Forms
  - Completed. State should pay for internet and Wi-Fi.
- ERC
  - No additional information at this time
- Audit
  - Complete
- Grand Strand Water and Sewer
  - Letter regarding cross connection control inspection due for an irrigation device
  - Inspection fee \$160
  - Board members will review
- New Law in Effect
  - All staff of schools must get a TB test annually
  - Nurse Summers explained that some insurance may not cover it
  - Doctor must sign it
  - Ashleigh Wade suggested connecting with a doctor's office to see if they could do a TB test day for staff

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## 8. Old Business

- **Board Member Orientation:**
  - Board Member training on December 4th discussion
- **Security Demo**
  - Discussed already
- **Fundraising**
  - Attraction Booklet Update
    - Goal was to sell 50%, make \$1,000
    - Surpassed goal. Exceeded goal by \$289
    - Also received donations. \$57.75
    - We are a contact for August of next school year so we can organize earlier
  - Concern: Company wants a “sample” book in the envelope for each student. Sell it or return it if they make no sales. Spent 3-4 weeks recovering unsold books.
  - Alex Martinez mentions that Judy Edwards suggested we send one book home per family rather than student

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## 9. New Business

- **Maintenance Cost**
  - Monitor month-by-month
- **Advanced Notice**
  - Ashleigh Wade discussed possibility of placing advanced notice of calendar events on website
  - Focus on improving website
- **Future Funding**
  - Consideration of moving to state sponsorship vs district
  - Due to administration changes, there may be more money available with state sponsorship
  - Conversation regarding potential switch, future funding, and discussing with other schools that have made the switch

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## 10. Executive Session

Motion to move to executive session by Judy Edwards. Seconded by Marissa Levison.

- **Vote:** Passed unanimously.

Meeting moved to executive session at 7:01 pm.

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## **10. Adjournment**

Motion to move to adjourn session by Roxanne Craft. Seconded by Judy Edwards.

- **Vote:** Passed unanimously.

Meeting adjourned at 7:44pm

**Minutes submitted by:** Ashleigh Wade, Secretary

**Date of submission:** December 12, 2024